

INTRODUCTION

Punjab Logistics Infrastructure Limited (**PLIL**) is a 51:49 joint venture between Container Corporation of India Limited (**CONCOR**) and Punjab State Container & Warehousing Corporation (**CONWARE**). It has developed a Multi Modal Logistic Park (MMLP) near Ahmedgarh Station in Ludhiana Industrial Area. The MMLP provides integrated logistic services and is accessible by multiple transport modes.

PLIL has taken concrete actions to provide information to the citizens of the country in accordance with the Right to Information Act, 2005 (Act). This section of PLIL's official website along with other relevant sections contain information as required to be published under Section 4 (1)(b) of the Act.

INFORMATION UNDER SECTION 4 (1) (b) UNDER RIGHT TO INFORMATION ACT 2005 IS GIVEN BELOW

- ❖ Particulars of Organisation
- ❖ Powers and duties of officers of PLIL
- ❖ Procedure followed in decision making process and norms set by it for discharge of functions
- ❖ Various rules, regulations, instruction manuals and guidelines
- ❖ Statement of the documents that are kept by PLIL
- ❖ Particulars of any arrangement that exists for consultation with the members of the public in relation to formulation of PLIL policies and implementation thereof
- ❖ Statement of the board, Committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advise, and as to whether meeting of those boards, committees and other bodies are open to the public or the minutes of such meeting are accessible for public.
- ❖ Directory of Officers of PLIL
- ❖ Details in respect of the information available to or held by it reduced in electronic form
- ❖ Name, designation and other particulars of the Public information Officers, Central Assistant Public Information Officer
- ❖ Application-seeking information under section 6 of the Right to Information Act, 2005

Particulars of Organisation

Punjab Logistics Infrastructure Limited (**PLIL**) is a 51:49 joint venture between Container Corporation of India Limited (**CONCOR**) and Punjab State Container & Warehousing Corporation (**CONWARE**). It has developed a Multi Modal Logistic Park (MMLP) near Ahmedgarh Station in Ludhiana Industrial Area. The MMLP provides integrated logistic services and is accessible by multiple transport modes.

Powers and duties of officers of PLIL

CONSTITUTION OF THE BOARD OF DIRECTORS

The Board of Directors of the company consists of 4 (four) directors, with each of CONCOR and CONWARE nominating 2 (two) Directors on the Board.

- a) the Managing Director of CONWARE shall at all times be a Director on the Board as one of the nominee Directors of CONWARE; and
- b) one of the Directors nominated by CONCOR on the Board shall be a functional director on the board of directors of CONCOR

Names of Key Managerial Personnel of PLIL

Key Personnel

Sr. No.	Name	Designation	Mobile No.	Email ID
1.	Sh.V.P. Singh	CEO/PRO	9779200301	vpsingh.ceo.plil@gmail.com
2.	Sh. Mayank Jain	Company Secretary	9877229050	pill.cspunjab@gmail.com
3.	Sh. Gaurav Soni	CFO	9915446400	plil.punjab@gmail.com

- PLIL is a company managed by its Board of Directors, constituted under the Companies Act, 2013 consisting of CONCOR and CONWARE nominees.
- The day-to-day activities of PLIL are managed under the leadership of the Board of Directors.
- Detailed execution of the job is being done under the leadership of the CEO.

Various rules, regulations, instruction manuals and guidelines

Corporate policy decision of running the businesses of PLIL is being taken, depending upon the changing scenario of the Business by the Board of Directors. The day to day activities to be carried out are being decided by the respective departments and are being executed in conformity with the corporate decision taken by PLIL in the meeting of its Board of Directors.

Since PLIL is formed under the Companies Act, accordingly company is working within the purview of regulations framed in this regard by way of Memorandum and Articles of Association.

Statement of the documents that are kept by PLIL

Documents required to be kept under various statutes such as

- The Companies Act
- any Agreement
- other statute

Documents relating to the business carried out by CONCOR.

Particulars of any arrangement that exists for consultation with the members of the public in relation to formulation of PLIL's policies and implementation thereof

- PLIL being a commercial organization for provision of logistics services, there is no formal committee or forum where representatives of the public can attend to formulate policies for ICD, DCT/CFS operations and transport of containers and/or implement such policies.
- PLIL, however, collects customer's feedback by various modes of communication and carries on its business by satisfying various customers' needs in the business interest of PLIL.

Statement of the Boards, Councils, Committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meeting of those boards, councils, committees and other bodies are open to the public or the minutes of such meeting are accessible for public.

Board of Directors is constituted following the provisions of the Companies Act, 2013 consisting of CONCOR and CONWARE nominees. While decision taken or minutes of the meeting of the Board of Directors are not accessible by the public, important decisions regarding the company and/or its management are being communicated to the statutory authorities as also to the public as required under the law from time to time. However company is publishing the Annual Report of the company for its functioning and this can be viewed in company website "www.plil.co.in"

Directory of Officers of PLIL

Information regarding officers of PLIL is as under:

Sr. No.	Name	Designation	Mobile No.	Email ID
1.	Sh.V.P. Singh	CEO/PRO	9779200301	vpsingh.ceo.plil@gmail.com
2.	Sh. Gaurav Soni	CFO	9915446400	plil.punjab@gmail.com
3.	Sh. Mayank Jain	Company Secretary	9877229050	pill.cspunjab@gmail.com

Details in respect of the information available to or held by it reduced in electronic form. The following information can be easily accessed on PLIL's website www.plil.co.in

- List of Board of Directors
- Annual Report including Balance Sheet
- Press Releases
- Container track and trace DOM
- Careers
- Tenders/Auction

Name, designation and other particulars of the Public Information officers

Name of Appellate Authority/ Central Public Information Officer/ Asstt. Public Information Officer of Punjab Logistics Infrastructure Limited

RTI Designation	Name & Designation	Address	Phone	E Mail Address
Appellate Authority	Sh.V.P. Singh CEO/PRO	VPO Ghungrana, Near Toll plaza, near Ahmedgarh, Ludhiana-141204	9779200301	vpsingh.ceo.plil@gmail.com

Name of PIO and Designation	Address	Name of APIO and Designation	Address
Sh. Gaurav Soni (CFO) 9915446400 pill.punjab@gmail.com	VPO Ghungrana, Near Toll plaza, near Ahmedgarh, Ludhiana- 141204	Sh. Mayank Jain (CS) 9877229050 pill.cspunjab@gmail.com	VPO Ghungrana, Near Toll plaza, near Ahmedgarh, Ludhiana- 141204

Punjab Logistics Infrastructure Limited (PLIL)

Application form for seeking information under RTI Act, 2005

The Public Information Officer or the Asst Public Information Officer Punjab Logistics Infrastructure Limited

1.	Full Name of the Applicant (In capital letters)								
2.	Father's/Husband's Name (In capital letters)								
3.	Complete Address(In capital letters)								
4.	Telephone No.								
5.	Office Residence Mobile								
6.	Whether belong to BPL category	Yes or No		(Please tick the appropriate)					
	(if yes, please attach a copy of the BPL ration card to claim waiver of the application fee)								
7.	Details of Application fee:								
8.	Cash Receipt/DD/Date Name of the issuing Bank/Authority Amount Bankers cheque No.								
9.	Particulars of information required:								
	(Please enclose separate sheet, if required)								

DECLARATION

I State that I am a citizen of India.

Place:

Date:

Signature of Applicant

Contents for First Appellate Authority: An appeal to the First Appellate Authority shall contain the following information, namely:

- I. Name and address of the appellant;
- II. Name and address of the Public Information Officer against the decision of whom the appeal preferred;
- III. Particulars of the order including number, if any, against which the appeal is preferred;
- IV. Brief facts leading to the appeal;
- V. if the appeal is preferred against deemed refusal, the particulars of the application, including number and date and name and address of the Public Information Officer to whom the application was made;
- VI. Prayer or relief sought;
- VII. Grounds for the prayer or relief;
- VIII. Verification by the appellant; and
- IX. **Any other information, which the Corporation may deem necessary for deciding the appeal.**

Documents to accompany appeal - every appeal made to the First Appellate Authority shall be accompanied with the Self-attested copies of the Orders or documents and copy of application against which the appeal is being preferred.